

ACB North West Regional Meeting

University Hospital of South Manchester

Friday 29th March 2019

REGISTRATION FORM

(PLEASE USE BLOCK CAPITALS)

Title Forename(s) Last name

Organisation

Address

City Postcode Country

Tel Fax

Email

ACB Membership no

Please state any dietary/accessibility requirements:

I would like to attend this meeting and *enclose the registration fee / paid securely online by credit or debit card / made a bank transfer of the registration fee indicated below. (**delete as appropriate*)

£0.00 ACB Members

£35.00 Non Members

Methods of payment:

ACB Online store – <http://www.acbstore.org.uk/site/category.aspx?categoryid=865>

Cheques should be made payable to: **ACB**, and sent with this registration form to:
ACB Offices, 130-132 Tooley Street, London SE1 2TU.

If you wish to make a bank transfer the details you need are below

Swift (BCI) Code: HBUK GB41 05W

IBAN: GB44HBUK40021270116211

Bank Sort Code: 40-02-12

Bank Account Number: 70116211

Bank Account Name: Association for Clinical Biochemistry and Laboratory Medicine

Bankers: HSBC Bank, 281 Chiswick High Road, LONDON W4 4HJ

CLOSING DATE FOR REGISTRATION: *Friday 8th March 2019*

Completed registration forms may be returned by
email (admin@acb.org.uk), post (ACB, 130-132 Tooley Street, London SE1 2TU) or fax (020 7403 8006)

ACB REGIONAL MEETINGS

TERMS & CONDITIONS

CANCELLATION POLICY

Cancellation requests must be received in writing (email is satisfactory) 14 days prior to the meeting start date, and are subject to £10.00 Plus VAT administrative fee.

Cancellation requests received in writing after this date will not be refunded unless there are delegate(s) on a waiting list able to attend the meeting, in which case a full refund less £10.00 Plus VAT administration fee will be given, otherwise no refund will be given.

PAYMENT

The ACB will only accept a purchase order from/document from approved UK companies, charities and/or trusts providing a completed registration form accompanies the purchase order from/document.

REGISTRATION

Only receipt of registration forms with full completed details, together with full payment, will entitle the individual to have a place reserved.

All individuals with incorrect or incomplete details will be placed on a waiting list and considered for vacant places in order of date received.

Individuals requesting invoices to be credited and re-invoiced to Hospitals or Trusts will incur an administration charge of £10.00 plus VAT.