



The Association for  
Clinical Biochemistry  
& Laboratory Medicine

# Bioinformatics in Laboratory Medicine



Date: Friday 30<sup>th</sup> June 2017

Venue: Governor's Hall, St Thomas' Hospital, Westminster Bridge Road, London SE1 7EH

## REGISTRATION FORM (PLEASE USE BLOCK CAPITALS)

Title:.....First Name:.....Last Name:.....

Organisation:.....

Address:.....

.....

City.....PostCode:.....Country:.....

Tel:.....Fax:.....

Email:.....

Membership no:.....

I would like to attend this meeting and \*enclose the registration fee / have paid securely online by debit/credit card / have made a bank transfer of the registration fee indicated below.

(\* - delete as appropriate)

- £ 35.00 Trainee Members / Retired Members
- £ 75.00 ACB Members
- £ 150.00 Non Members

Please state any dietary/disability requirements:

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### Methods of payment:

Cheques should be made payable to: "**ACB**", and sent with this registration form to ACB, 130-132 Tooley Street, London SE1 2TU.

Please visit the ACB [Online Store](#) if you wish to pay for registration by this method.

Alternatively, if you wish to make a bank transfer the details you need are below

Swift (BCI) Code : MIDL GB21 05W

IBAN : GB07MIDL 400212 70116211

Bank Sort Code : 40-02-12 Bank Account Number : 7011 6211

Bank Account Name : Association for Clinical Biochemistry and Laboratory Medicine

Bankers.: HSBC Bank, 281 Chiswick High Road, LONDON W4 4HJ

# ACB MEETINGS

## TERMS & CONDITIONS

### CANCELLATION POLICY

Cancellation requests must be received in writing (email is satisfactory) 14 days prior to the meeting start date, and are subject to a £10.00+VAT administrative fee.

Cancellation requests received in writing after this date will not be refunded unless there are delegate(s) on a waiting list able to attend the meeting, in which case a full refund less £10.00+VAT administration fee will be given, otherwise no refund will be given.

### REPLACEMENT OF DELEGATES

Registered delegates can request in writing to the ACB office a replacement delegate, this can only happen up to seven days prior to the meeting taking place. This will incur a £10.00+VAT administration fee which must be paid in advance of the meeting.

### PAYMENT

Credit / Debit Card payment can be made securely on line via the ACB website [www.acbstore.org.uk](http://www.acbstore.org.uk)

Personal or company cheque must be in pounds sterling drawn on a UK bank made payable to The Association for Clinical Biochemistry and Laboratory Medicine

Bank Transfers can be made for the full amount without any loss for exchange or bank charges which you must accept, to allow us to process your booking. Please quote your name in full as the bank reference and contact the ACB office informing them that a transfer has been made.

Invoices can only be sent if the delegate has provided institutional purchase order documentation containing the purchase order number and the invoice department address in full. Invoices will not be issued without purchase order documentation in full.

### REGISTRATION

Only receipt of registration forms with full completed details and payment of registration fees or purchase order documentation will entitle the individual to secure a place.

All individuals with incorrect or incomplete details will be placed on a waiting list and considered for vacant places in order of date received.

Individuals requesting invoices to be credited and re-invoiced to Hospitals or Trusts will incur an administration charge of £20.00+VAT.

All delegates should contact the office if they have not received an email confirming receipt of their registration form and confirmation that a place has been given to them. The ACB cannot accept any responsibility for delegates that do not have a confirmed place at the event

All queries or requests for clarification should be made to

[enquiries@acb.org.uk](mailto:enquiries@acb.org.uk)