



PROXY APPOINTMENT

Email: admin@acb.org.uk Fax: 020 7403 8006

Please read the Notice of Meeting and Explanatory Notes before completing this form.

I First name Last name Member Number XXXXX being an Ordinary, Honorary, Emeritus or Fellow Member of the ACB and thus eligible to vote on resolutions at the AGM, hereby appoint -

The Chair of the meeting (unless a person is indicated below)		
The following person: <small>(Insert name in block caps)</small>	Name First name Last name	ACB Member Number XXXXX

as my proxy to attend and, on a poll, vote for me and on my behalf as directed below at the Annual General Meeting of the company to be held on Friday 3rd May 2019 at 13.20h and at any adjournment thereof.

(If you want your proxy to vote in a certain way on the resolutions specified, please place a CROSS in the relevant boxes. If you select 'discretionary' or fail to select any of the given options, or select more than one option for each vote, your proxy can vote as he or she chooses or can decide not to vote at all. The proxy can also do this on any other resolution that is put to the meeting.)

Direction to Proxy

1. To receive and approve the Minutes of the Sixty-Fifth Annual General Meeting on 8th June 2018.

For		Against		Vote Withheld*		Discretionary	
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2. To receive and consider the Annual Report of the ACB for the year ended 31 December 2018.

For		Against		Vote Withheld*		Discretionary	
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3. To receive and consider the Accounts for the year ended 31 December 2018.

For		Against		Vote Withheld*		Discretionary	
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4. To authorise the ACB Executive to appoint the Association's auditors for future years and to determine their remuneration.

For		Against		Vote Withheld*		Discretionary	
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5. To approve the Association's Equality, Diversity and Inclusion statement.

For		Against		Vote Withheld*		Discretionary	
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The "Vote Withheld" option is provided to enable you to instruct your proxy not to vote on any particular resolution. However it should be noted that a vote withheld in this way is not a 'vote' in law and will not be counted in the calculation of the proportion of the votes 'For' and 'Against' a resolution.

Signed Date

This form must be returned to the ACB Office by noon on Friday 26th April 2019 to be utilised at the AGM. We cannot accept responsibility for late delivery. Incorrectly completed or unsigned forms will not be valid.

Completing the Form

- The form is pre-printed with your name and member number and would only be provided to those eligible to vote as Ordinary, Emeritus & Fellow members of the Association. Other categories of member are not eligible to vote on these issues.
- Notification of proxy instructions must be in writing and can only be accepted on this form.
- You must SIGN and DATE the form and return it to these Offices by 12.00h on Friday 26th April 2019 to be included in any poll at the AGM. All proxy forms will be date stamped as proof of receipt.
- Forms may be received by post or by electronic means – scanned email attachments or faxes to the destination given above. Proxy forms must have an original signature of the member and simple email instructions cannot be accepted.
- Receipt of acceptable proxy forms will be notified to the member using the email address in the Members' Database. No other form of acknowledgement will be made.
- The Chair or your nominated representative will act as your proxy to carry out your instructions at the voting stages.
- The proxy MUST obtain a numbered voting card at the entrance to the AGM. All attending members will also have a card to indicate their eligibility to vote. No valid voting can occur without an official card.
- The proxy will act on your behalf at the AGM, voting on each resolution according to your wishes or using his/her judgement if no instructions are provided on the form as appropriate.
- You may optionally give instructions to the proxy as to your wishes regarding the resolutions. This must be indicated by placing a mark in the appropriate place on the form. For each resolution, these instructions may be
 - ✗ to vote FOR or AGAINST the resolution, or
 - ✗ to actively WITHHOLD YOUR VOTE, or
 - ✗ to allow the proxy to use their DISCRETION as to the vote
- The "Vote Withheld" option is provided to enable you to instruct your proxy to abstain and not to vote on a particular resolution. However, it should be noted that a vote withheld in this way is not a 'vote' in law and will not be counted in the calculation of the proportion of the votes 'For' and 'Against' a resolution.
- If no indication to the proxy is given for any resolution then by default the proxy may use his/her discretion as to how to vote for that particular agenda item.
- Your proxy will still be in force for any adjournment of the meeting.
- Proxy instructions may be amended using this form as long as received at the Offices by noon on 26th April 2019 or to the Senior Administrator/Honorary Secretary or his/her representative at the AGM prior to that vote being called.
- Your proxy will remain active until revoked by your counter written instructions.
- Outcome of the various agenda resolutions will be reported in ACB News.