



South West & Wessex Regional Committee: Meeting Minutes

Author : Joe Bailey

Date: 20th October 2016

Venue : PMS Conference room, PMS Second, Undergrad Building, Royal Devon & Exeter Hospital

PRESENT: Anthea Patterson (Chair), Mandy Perry, Anna Barton, Paul Thomas, Nicola Pullan, Angie Cooper, Oli Roberts, Joe Bailey

MINUTE SECRETARY:

Joe Bailey

Minute No:		Action By
1.0	APOLOGIES FOR ABSENCE Tim McDonald, Rebecca Hopkins, Angela Mallard	
2.0	RATIFICATION OF MINUTES OF PREVIOUS MEETING Agreed to be an accurate representation. Minutes approved from last meeting 21 st June 2016. Sent to Nicola & ACB head-office to upload to website.	
3.0	MATTERS ARISING. FCS representation No-one has yet come forward to volunteer on a permanent basis for this committee role. Angela Mallard has taken on this role temporarily and attended a recent FCS national meeting. AP has asked Angela to report back on this and future meetings. AP to contact ACB and Angela to ask who in the region is an accredited FCS representative. Audit representative Liz Burgess has stepped down from this role. It was suggested that regional ACB members could upload their own audits to the SWW website in the meantime, with a view to amalgamating data. A new Biochemist has started work in North Devon Healthcare NHS Trust (Mary Stapleton) – AP to contact her regarding the possibility of joining the committee as audit rep.	AP AP

<p>4.3</p>	<p>Trainees' Committee Representative report</p> <p>Becky Hopkins made and circulated a report prior to the meeting.</p> <p>Key points:</p> <ul style="list-style-type: none"> • 2 STP trainees in the region in the 2016 intake – Daniel Isemede at Torbay and Divya Patel at Truro. • The 2013 STP intake have completed OSFAs and await registration. • Welcome to Corey Pritchard (2013 STP intake) who has been appointed as a Band 7 at Bristol Royal Infirmary. • Olivia Jackson (Bristol Royal Infirmary) has left the profession. • No current plans in place for the next regional training day. Previous plans for a joint day with South Wales on hold. • Other points for trainees: OSFAs seemed more difficult this year than last. More failed stations and overall fails. Some concerns over marking and overall decisions. Difficulties contacting anyone at the NSHCS. Feedback has been given. <p>Becky submitted a further update by email:</p> <ul style="list-style-type: none"> • She plans to send out a Survey Monkey survey to all trainees in the region to try and find a suitable date and get an idea of preferred topics for the next training day. This meeting may be in Bristol. <p>Further comments in the meeting by Angie Cooper:</p> <ul style="list-style-type: none"> • Still hoping to organise a joint training meeting with Wales, possibly around Taunton – logistics difficult to organise. Aiming for a training meeting every 6 months, ideally. • Need funding to cover food and the travelling expenses for any consultants attending. • A group of trainees in the region may be doing Part 1 FRCPath exams in Spring 2017 – any meeting before then should perhaps focus on Part 1 techniques. • Content of training meetings should be driven by trainees themselves. • Recent Birmingham training course was useful. 	
<p>4.4</p>	<p>Meetings Secretaries report</p> <p>Anna Barton reported:</p> <ul style="list-style-type: none"> • Next scientific meeting on 18th November 2016 at Derriford Leisure Centre. Topics include rheumatoid arthritis, metabolic bone disease, vitamin D and holo-transcobalamin. 3 trainees will contest the trainees' award. • Meeting after that on 6th March 2017 (with regional AGM) at Royal Devon and Exeter Hospital. • Sponsors already in place for both meetings. Both venues 	

	<p>acquired for free.</p> <ul style="list-style-type: none"> • Possible meeting in Autumn 2017 in Taunton. <p>The subject of creating possible bursaries (e.g. x3?) for people to attend was discussed. It was felt that this may be difficult as there is no clear mechanism to create them. It was suggested that if the meetings section is ultimately in profit then perhaps the cost of the meetings could be brought down in future.</p>	
4.5	<p>FCS Representative report</p> <p>No report.</p> <p>As discussed earlier, Angela Mallard is temporarily attending FCS national meetings.</p>	
4.6	<p>Audit secretary report</p> <p>No report (no current representative).</p>	
4.7	<p>Treasurers' report</p> <p>AC and AB reported:</p> <ul style="list-style-type: none"> • ~£20k in the regional fund after the last meeting (see detailed account below, received after this meeting). Hoping to increase this if forthcoming regional meetings continue to be in free venues. • Unsure when ACB sends out local accounts to the regions – possibly before the AGM. Most likely annually. • ACB provided regional treasurer statement to AC on 25/10/2016 – this showed the region to have a balance of £21,523.49 on that date (£21,789.88 opening balance on 01/01/2016, with £996.39 in debits and £730 in credits from then until 25/10/2016). 	
4.8	<p>Workforce advisor's report</p> <p>PT: No recent meeting so nothing to report.</p> <p>AP: Council meeting in November so workforce may be discussed there.</p>	
4.9	<p>Webmaster's report</p> <p>NP: no formal report but SWW region website is running well. Audit and newsletter pages set up. Meetings page is being kept up to date – presentations from these meetings are being uploaded afterwards if provided.</p>	
4.10	<p>Microbiology/Immunology representatives' reports</p> <p>No reports (no representatives).</p>	
5.0	<p>ANY OTHER BUSINESS</p>	
	<ul style="list-style-type: none"> • Sustainability and Transformation Plans – no clear idea of what has been proposed within each STP in the region among those present at the meeting. There has been informal talk of sharing tests within the region. • SWW Consultants meeting hopefully to come in the new year. 	

	<ul style="list-style-type: none"> Welcome to new committee members: Oliver Roberts and Mandy Perry (Ordinary Members), Angela Mallard (temporary FCS representative), Joe Bailey (Secretary) 	
	DATES OF FUTURE MEETINGS	
	Next Committee meeting : 26/01/2017	

Accepted 26/01/2017 by SWW committee.